

## FST Producer Placement Bursary Application Form

Please read the 2019/20 Producer Placement Bursary Guidelines before completing this form

### Applicant Contact Details

<b>Name:</b>
<b>Address:</b>
<b>Phone:</b>
<b>Email:</b>

### Host Contact Details

<b>Host organisation name:</b>
<b>Lead contact name:</b>
<b>Address:</b>
<b>Phone:</b>
<b>Email:</b>

## Application Questions

### **Summary of proposed placement:**

[max 100 words]

### **About the applicant:**

Outline your commitment to Scottish theatre, dance or opera, previous relevant experience, skills and key strengths. [max 300 words]

### **About the host:**

Include a brief outline of the type of work that you are involved in. [max 300 words]

**Rationale and purpose for working together:**

Include a statement, from both parties, outlining how and why this relationship has come about, for example:

- The professional development benefits to the Producer Placement
- The support and supervision which will be offered by the host
- The creative processes envisaged by both parties

[max 600 words]

**Scope of placement:**

Outline the key tasks and responsibilities expected of the Producer Placement by the host, and vice versa. From previous experience, the most successful Producer Placements have been very clear and honest about their mutual expectations right from the start. [max 300 words]

**Work plan and timeline:**

Please stipulate the total number of weeks being offered to the Producer Placement by the host. [max 400 words]

## Budget

	No. of weeks	£	Notes
<b>Income</b>			
FST Bursary contribution (%)			
Host's contribution (%)			
Travel (%)			
Accommodation (%)			
Other			
<b>Total</b>			
<b>Expenditure</b>			
Weekly stipend @ £350			
Travel costs			
Accommodation costs			
<b>Total</b>			
<b>Surplus/Deficit</b>			

Applicant signature .....

Date .....

## Submission details

Email your completed application form and supporting documents to [applications@scottishtheatre.org](mailto:applications@scottishtheatre.org) by 5pm, **Friday 26 April 2019**.

You should receive an email to acknowledge receipt of your application – this may be an automatic out-of-office email. If you don't receive this or if you have any further queries, please contact Fiona on [fiona.mccurdy@scottishtheatre.org](mailto:fiona.mccurdy@scottishtheatre.org) or 0131 248 4842 (please note: Fiona works part time – her usual working days are Tuesday-Friday).

## Privacy statement

Upon receipt of your application FST will save an electronic copy of your documents in our digital filing system. Applications will be shared with a small number of industry professionals who will assess the applications at the selection panel meeting, after which they will delete any information they hold. FST will hold details of successful applications for our records but we will destroy all copies of unsuccessful applications by six months after the selection panel meeting.